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Gawler Community Gallery

**ENTRY FORM**

***Member’s Exhibition 19th December 2024 to 2nd Feb 2025***

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Artwork Entered:

1. Artwork title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Media: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Price: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Size approximately \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Approximate size (it does not have to be exact; we just want to get some idea so we can figure out the amount of hanging space being used by entries and decide if we can do a call out for more entries.)*

 **Conditions of entry**

1. Entrants must be financial members of Gawler Community Gallery

2. One entry per member initially. Subject to entry levels, we may do a call out for a 2nd artwork from each member shortly before entries close.

3. Artworks must be your original work, no more than 1 metre wide and dry, ready for hanging. Artworks must be presented to a professional standard, properly framed or mounted, with “D” rings 1/3 of the way down. Frames & the glass must be clean and undamaged.

4. Artist’s name, title of work, medium and price to be attached on back of artwork (labels are in plastic filing box on shelf in office or can be downloaded from our website).

5. Artists are to make their own arrangements to insure their work in transit, and while they are on display. While all due care is taken, Gawler Community Gallery accepts no responsibility for loss or damage of artworks entered in this exhibition. You agree to indemnify Gawler Community Gallery and any office bearers and volunteers of any responsibility for any loss or damage to the artworks you submit.

6. GST, if applicable, is the responsibility of the artist.

7. Presentation – Gawler Community Gallery committee reserves the right to reject works deemed unsuitable (presentation, content, or framing) in which case no correspondence will be entered into, however entry fees will be refunded.

8. Entry forms must be emailed to art@gawlergallery.com.au or delivered by hand to the gallery by Sunday the 8th of Dec by midnight.

9. In order for artworks to be eligible to be hung in an exhibition, **the gallery requires all members exhibiting their artwork, to volunteer for at for at least one rostered session as Gallery Attendant at the gallery during the period of their exhibition**. Or they are unable to do so, find another person to do their rostered session for them.

10. Entry Fees – the entry fee payable is $10 per entry.

11. **DELIVERY of ARTWORKS: They MUST BE DELIVERED on the 15th of December after 1pm but before 3pm.** *If you are unable to deliver at this time, please reach out to us as we can organise a different time in some circumstances.*

12. **PICKUP** **of artworks:** no artwork can be picked up prior tothe end of the exhibition, **(it is not permitted to collect any artworks before the exhibition finishes).**

**Please collect your artwork on Sunday the 2nd of February 2025 between 1pm and 3pm**. *If you are unable to pick up on that date, please reach out to us, and we will see if we can accommodate a different time, but prompt pick up is important, as we have very limited storage space and cannot guarantee safe storage.*

Artworks not picked up after 6 months, & where the artist & or friends/family has not responded to requests by the gallery to come and pick up the artwork, will be disposed of as the committee sees fit.

13. Please note all artworks entered in the exhibition MUST be for sale.

14. **Transport** We suggest you place your paintings back-to-back when transporting.

This way your frames will not become scratched. Please ensure you take your packaging with you after you have dropped off your artwork.

15. A 25% **Commission** will be deducted from the monies paid to you when the artwork is sold. Sold artworks cannot be collected by the purchaser until the end of the exhibition.

The exception to the rule about pick up is that interstate and overseas visitors, who otherwise could not purchase the artwork, they, and ONLY they, may take the work immediately, if they are leaving Gawler before the end of the exhibition.

*As the gallery is run solely by volunteers, all artists whose work is exhibited MUST volunteer for at least one shift as Gallery Attendant, during the period of the exhibition in which their artworks are exhibited. Or if unable to do so, find someone who can and will fulfil their roster duty on their behalf.*

***By signing this form, I hereby acknowledge that I agree with the conditions of the exhibition as outlined in this document. If a dispute arises from the interpretation of these conditions, the decision of the Gawler Community Gallery management committee shall be binding on all parties***.

**Your bank details so we can make payment to you for any sold works.**

BSB\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account No\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of account\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bank\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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abide by the Conditions of Entry as outlined above, and my submitting this entry form

acknowledge I agree to the conditions of entry.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Office Use Only**

**Has volunteered for at least one shift as Gallery Attendant during the exhibition: Yes or No Please tick**

**Current Membership confirmed:**

**Non-Member:**

**Works entered:**

**Works sold:**

Please attach labels (can be obtained from the gallery or downloaded from

the website) to the back bottom left hand corner of each artwork.

Please note the sale price must include the 25% commission that the Gawler Community Gallery charges members for any sold artworks. All artworks being entered in the exhibition must be for sale.

**Payment can be made in person in the gallery or by bank transfer using your name as the reference.**

The gallery’s bank details are as follows:

Gawler Community Gallery Inc.

Commonwealth Bank

Account Number 1051 9798

BSB 065 502

**Forms can be submitted digitally by emailing art@gawlergallery.com.au or in**

**person at Gawler Community Gallery during the gallery opening hours.**